

Hykeham Tigers JFC
Committee Meeting Minutes
07/09/2008 – 20:00 – Lincoln Green Pub

1. Attendees / Apologies

The following all attended:

Martin Wagstaff (Chairman)
Mike Moore (Secretary / U11A)
Adrian Doughty (Treasurer / U12)
Steve Lamming (Committee / U9A)
Sean Gilbert (Kit Manager / U10A)
Matt Moore (Committee / U8A)
Lee Mullins (U7)
Carlton Capeling (U7)
Jonny Wilson (U10A)
Mark Houlton (U10B)
Mark Nott (U11B)
Phil Barratt (U12)
Roger Page (U12)
Tim Churchill (U13)
Fiona Wilson (Fund Raising Committee)

Apologies were received from:

Nigel Arnold (Refreshments Manager / U11A)
Mark Williams (U8A)
Roger Cooke (U11B)
Simon Tuffs (U10B)

2. Minutes of Last meeting

The minutes of the meeting were read out. These were accepted as a true record of events and there were no matters arising.

3. Correspondence

- An email was received from Marc Brook complaining about the positioning of the big pitch near his house. It was decided a written response be formulated also attaching a plan of the field to show it cannot be fitted anywhere else and a copy of the zero tolerance procedure to address his issues on bad language.
ACTION – SEND RESPONSE – MIKE MOORE
 - An email had also been received from the Mid Lincs Youth League notifying the club of a rule change by the FA which states at 7 a side, the kick off must now be indirect.
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4. Treasurers Report

- Adrian reported on the clubs accounts as follows:

Cash In Bank	£8609.81
Cash In Hand	£202.31
Cash In Hand (Mgrs)	£477.50
Cash In Floats	£306
Accounts Receivable	£1,469.50
Accounts Payable	£1,485.75

- Adrian also reported that around £5,000 was due to be paid for kit and in league fees, followed by 3 more sets of kits and 4 sets of jackets.
 - A credit note for £10 was requested for Luke Connell who was unable to train during April and May due to having an operation. This was unanimously agreed,
 - A credit note for £5 was requested for Josh Warell, whose joined date had been incorrectly entered. This caused him to be charged for 1 extra month than he had been a member for. This was unanimously agreed.
 - Adrian reported a final overall profit of £511.53 on the fun day and £360.02 on the tournament.
 - Adrian requested that managers do not accept standing order mandate's back from parents. They should check they are correct then ask them to take them into their bank themselves.
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5. Issues from Teams

- Tim asked permission to fund raise for his team for a day's outing laser questing. This was agreed to.
 - Mike reported that the U11A had a successful residential weekend last week to Birmingham where they played 3 matches, went on the Stratford Town Ghost walk and had loads of fun. All the lads and parents have given really positive feedback.
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6. Club Development

- Mike reported that he and Tim started the level 2 coaching course yesterday. It is much different to the level 1 in that it teaches how to coach not what to coach. Mike and Tim requested the club pay £450 to book onto the course. This was agreed to as it would be claimed back in the grant.

- 2 Grants are in the pipeline. £2,000 has been requested from the Lincoln Longdales Trust to pay for a 40ft sea container to store the floodlights. Money and volunteers have also been asked for from Anglian Water as they may be interested in helping financially and through volunteers to pay for mesh grass protection for the area between the car park and playground at manor leas.
 - Sean bought up the idea of starting a girls team in line with the club's development plan. It was decided that leaflets be made up and sent around all the schools.
ACTION – Print leaflets – MIKE MOORE
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7. Manor Leas School

The teams have now been using the new ground for 2 weeks and the following issues were discussed.

- Parking had been an issue on the first Sunday however this had been better today when the route between the car park and the playground was made clearer.
 - Some parents are struggling to park on Tuesday evening training. The school have given permission to use the playground but only after 5pm.
 - The portacabin has been left in a mess on a number of occasions. Teams need to make sure they clean up after every match. All goals need to be put back in their bags and sealed and general cleaning should **not** be left to the last team playing on the Sunday.
 - A fire blanket and first aid kit was suggested for the portacabin.
ACTION – Arrange with school – MIKE MOORE
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8. Any other business

- The league's zero tolerance policy was discussed and it states that heavy fines will be issued for any player, parent or manager breaking it. It was decided that any fines issued against this, would be passed onto the player, parent or manager.
- Tim requested a feature be added to the website allowing managers to view a statement of cash received and cash paid to Adrian.
- The club hasn't had an AGM yet and it was decided this would be held before the next meeting on 05/10/08 at 8pm.
- Sean will host a BBQ for managers and coaches. Their wives (or husband's) and children will also be invited. There are plenty of Burgers and Sausages left over from the fun day and people should just bring drinks.
- Mike requested anyone with a key for Usher school return it to him.

- The fund raising committee was discussed. It was decided that they should meet and nominate themselves a chair. Their first task would be the Christmas party. It was also decided that they would not operate a separate account.
- The manager at the pub offered the pub as a venue for the Christmas party. He showed the marquee's in the back which could potentially hold 500 people. Sean, Jonny and Fiona will visit when it is light to check it's suitability and discuss prices.

9. Date of Next Meeting

The next committee meeting will be held at the Lincoln Green at 8pm on 05/10/2008 immediately after the AGM.

The meeting closed at 10:00pm.