

Hykeham Tigers JFC
Committee Meeting Minutes
03/02/2008 – 20:00 – Lincoln Green Pub

1. Attendees / Apologies

The following all attended:

Martin Wagstaff (Chairman)
Mike Moore (Secretary / U10A)
Sean Gilbert (Kit Manager / U9A)
Nigel Arnold (Catering Manager / U10A)
Matt Moore (U7)
Steve Lamming (U8)
Jonny Wilson (U9A)
Mark Houlton (U9B)
Simon Tuffs (U9B)
Mark Nott (U10B)
Roger Cooke (U10B)
Roger Page (U11)
Tim Churchill (U12)

Apologies were received from:

Mark Williams (U7)
Adrian Doughty (Treasurer / U11)
Mark Rossington (U11)
Phil Barratt (U11)

2. Minutes of Last meeting

The minutes of the meeting held on 06/01/2008 were read out. The following matters were arising.

- Martin reported that a meeting had been held with Chris Bleaden regarding the grass cutting invoice dispute. At the meeting which was attended by Martin, Mike, Chris Bleaden and Mike Hall of Usher school, it was decided that the grass cutting be paid for but the additional line marking of Pitch C, would not.
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3. Correspondence

- A letter was received from Chris Bleaden confirming the amendments to the invoice as agreed at the meeting outlined above. It was agreed the balance be paid immediately.
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4. Treasurers Report

In Adrian's absence Mike reported the following state of the club accounts:

Cash In Bank	£4343.68
Cash in Hand	£675.66

5. Update from Kit Manager / Catering Manager

There was nothing to report from the kit or catering manager.

6. Team Reports

A brief account was given from each team. There were no issues arising.

7. Club Development

- Mike reported that the club are still awaiting confirmation of chartered standard.
 - It was decided that an approach would be made to JRTC to use their school as a home ground.
ACTION – Write letter to JRTC – MIKE MOORE
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8. Any Other Business

- The issue of offering lifts to players was discussed. It was agreed that if possible this should be avoided however if it is required, it is as per the FA guidelines. The child should also sit in the back and there should be another adult.
- Mike reminded everybody that for the summer tournament every age group needs to have contacted 4 teams from their league, agreed they are attending and take down an address to send the forms to. This had still not been done by some teams.
ACTION – Contact Teams – ALL MANAGERS
- Mike had spoken to Paul Blakey of Usher School regarding the shed. This was to be ready by the end of half term week.
- Martin & Mike are in the process of writing a guide for managers and coaches. This will be of particular use to the new staff coming on board for next season and will also incorporate a user guide for the admin website.

- Martin raised the issue of photographs at matches. It was discovered that a document by the FA states that the taking of photographs was encouraged at matches.
 - It was requested that managers and coaches telephone numbers be added to the committee page on the website.
ACTION – Add new page – MIKE MOORE
 - Steve requested that a comments field be added for receiving payments. It was agreed this be added but its use would be optional.
ACTION – Add new page – MIKE MOORE
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9. Date of Next Meeting

The next committee meeting will be held at the Lincoln Green at 8pm on 03/03/2008.

The meeting closed at 9:30pm.