

## **Hykeham Tigers fundraising committee meeting**

### **Centurion**

**Sunday 26<sup>th</sup> October 2008**

**8pm**

#### **Attended**

Fiona Wilson U9A

Tracy Tuffs U10B

Monica Wilkes U9A

Sally Spence U10C

Carole Wayment U8A

#### **Apologies**

Claire Howden

Mandy Aiken

Sarah Denton

Steph Newell

#### **Minutes from last meeting on 28<sup>th</sup> September 2008**

The minutes were accepted as a true and accurate record of the meeting.

#### **Agenda**

- Christmas party arrangements
- Raffle, Tickets and prizes

Apologies to all for the cancellation of the meeting arranged for the 12<sup>th</sup> October this was due to a number of member unable to attend.

#### **Christmas Party**

After several times of contacting the bowling clubs no one responded to the calls. Fiona and Tracy have been to view the epic centre at the Lincolnshire showground. The venue is large and holds 500 people so it will be able to hold the whole club. The party will now be a New Years Party and will be held in January.

### **Price of the venue**

The price for the hire of the centre is £800 for the room and £1000 for the hire of the tables and chairs a total of £1800. After negotiating they have offered the centre at a discount at £650 excluding vat. In total £763.65 the centre has been provisionally booked for Friday 9<sup>th</sup> January. The centre requires a 20% deposit which is £190.73 which is to be paid as soon as possible. The centre will hire the use of their kitchen at a cost of £100.

### **Catering**

An evening buffet is to be provided. The cost of this is still to be worked out Sally will be contacting independent caterers for prices.

### **Tickets for the event**

Hykeham Tigers New Years Party

Friday 9<sup>th</sup> January

7pm till 12pm

Epic centre Lincolnshire showground

Price £3.00pp or £10 for family of four

Evening buffet included

Raffle-Games-Disco-Quiz and more

Tickets are to be sold from the refreshments hut or team managers.

Tickets are to be printed as soon as possible and made available for sale.

### **Disco**

Mark Williams will be providing the disco for the evening.

### **Games**

This has been discussed and a few games have been agreed but there will be more to come,

1. Sweets in a jar
2. Coconut shy
3. Under and over balloon race
4. Spin the wheel for sweets
5. Quiz for children and one for adults (£1 per sheet, 20 min to complete)

## **Raffle**

Mark Williams will be willing to print the raffle tickets. What is to be written on them is to be forwarded to him. A main prize is yet to be agreed on and who will be providing it once this has been arranged then tickets can be printed. Monica will be writing a letter to be sent out or take to companies requesting a prize for the raffle.

## **Budget for the event**

The committee have agreed that they would require a float to provide resources for the party. This will cover the costs of table clothes, decorations, games ,etc. Tracy is happy to collect receipts and log accounts of what the fundraising committee spend on the party and forward them to Adrian.

## **Photographer**

It has been suggested that a photographer attends the party. Carole will speak to a father of one of the children who plays for the club.

## **Other issues raised**

The smarties tubes that were given out and asked to refill with loose change are not returning. It has been suggested that the managers of the teams remind the children about them.

## **Hykeham tigers committee meeting**

Fiona will be attending the meeting and will be discussing the following,

- New Year party
- Cheque for Deposit of £190.73
- Float to cover resources for party
- 1<sup>st</sup> prize for the raffle
- Smartie Tubs
- Keys for the refreshment hut

## **Agreed**

**Fiona,** To speak to the club committee and arrange the tickets

**Carole,** To speak to Rick, Caleb father ref photos

**Sally,** To contact caterers

**Tracy,** To create Quiz for children and adults

**Monica,** To write letter for raffle prizes

**Meeting ended at 10pm**

