

Hykeham Tigers JFC
Managers/Coaches Meeting Minutes
02 August 2009 – 20:00 – Lincoln Green Pub

1. Attendees / Apologies

Apologies were received from Mark Worrell, Simon Tuffs, Matt Moore and Sean Gilbert. The following were in attendance:

Martin Wagstaff (Chairman)
Mike Moore (Secretary / U12A)
Sue Williams (Treasurer)
Tracy Tuffs (Fund Raising)
Lee Mullins (U8A / Under 8 HOAG)
Mark Williams (U9A / Press)
Steve Lamming (U10A / U10 HOAG / Kit)
Jonny Wilson (U11A / U11 HOAG)
Nigel Arnold (U12A / U12 HOAG)
Jay Child (U12A)
Phil Barratt (U13 / U13 HOAG)
Roger Page (U13)
Adrian Doughty (U13)
Nick Twine (U13 Girls)
Neil Herbert (U13 Girls)
Tim Churchill (U14 / U14 HOAG)

2. Minutes of Last Meeting

The minutes of the last meeting were read out and accepted as a true record.

3. Correspondence

A quotation was received from Redfearn's on 15th May for £2,300 + VAT for the re-turning of 4 pitches. At the time this was received, it was turned down in favour of another quote.

A letter was received from 'awards for all' saying that the grant for the floodlights had now all been awarded and a review form received back from the club. This grant is now closed.

4. Treasurers Report

Sue reported the following accounts for recent events / fund raising:

Tournament

Income: £2,432
Profit: £991.50

Fun Day

Income: £800.46

Profit: £262.08

Lyke Wake Walk

Income: 675.60 (All profit)

The club bank account stood at £10,500

The following credit notes were requested and authorised my majority vote:

Member Name	Amount	Requested By	Reason
Oliver Booth	£67	Tim Churchill	Left club, not taken off website
Ryan Daubney	£2	Steve Lamming	Not attend Spilsby tournament
Finn Foster	£2	Steve Lamming	Not attend Spilsby tournament
Jack Hunt	£2	Steve Lamming	Not attend Spilsby tournament
Charlie Turner	£52	Jonny Wilson	Left club, not taken off website
Jim Davies	£19.50	Jonny Wilson	Left club, not taken off website
Josh Chapman	£60	Sue Williams	SO Reference error
Devon Chapman	-£60	Sue Williams	SO Reference error
Jesse Anderson	£6.50	Tim Churchill	Unable to train (operation)

5. Club Development

Mike proposed a new development plan which had been circulated by email prior to the meeting. This was agreed by majority vote. As the new development plan was implemented, 3 new positions were created of community liaison officer, volunteer coordinator and head coach. Tim was appointed head coach on the night by majority vote.

ACTION – CIRCULATE POSITIONS TO MANAGERS/COACHES – MIKE MOORE

Mike read out a letter he proposed to send to Longdales requesting funding for new training equipment, new shed and the refurbishment work which was being undertaken on the pitches. It was agreed this be sent off with a copy of the development plan.

ACTION – SEND LETTER TO LONGDALES – MIKE MOORE

Mike reported on the current state of the clubs charter standard development application. It is all ready to go except it needs to be sent off with a copy of certificates for any level 1 or level 2 training which managers or coaches have undertaken. There are also a number of changes to the CS criteria which have been addressed in the new development plan.

ACTION – PHOTOCOPY OF LEVEL 1 / LEVEL 2 CERTIFICATED TO MIKE ASAP – ALL

Mike reported that he and Tim have now passed level 2 and Tim has started on his FA youth coach award. Jay has also started his level 2.

6. Fund Raising Update

Tracy spoke briefly about the tournament and fun day and also confirmed the following upcoming dates:

30th October – Halloween party at St Peter & St Paul Parish Centre
4th December – Christmas party at the Epic Centre

7. Issues from Teams

U12 – Mike reported that the U12C team was now up and running and Craig Foden has volunteered to be manager and Nigel Wilkinson the coach. He also reported that all the plans had now been made for the U12A weekend away which will take place on the last weekend in August to York. 14 children have paid to attend and all risk assessments and details will be sent to Martin before departure.

U13 – Phil asked if his team could use the grass for training as the school now play netball on the playground on a Monday evening. Steve who has been overseeing the ground maintenance work said teams could use the grass for training as long as they stayed off the newly laid areas. It is anticipated that the field will return to full availability on Sunday 23rd August.

8. Any Other Business

Steve asked if we needed to order any sockets to put the junior goals back into the ground with.

ACTION – CONTACT THE SCHOOL REGARDING THIS – MIKE MOORE

Tim said he had received a phone call from an organisation that brings children from Chernobyl to the UK during the summer and they were asking the club to contribute towards a day out for the children. Tim suggested that the club contributes by running a free coaching day for the group. Everybody present thought this would be a good idea not only improving community links but also would be good publicity.

ACTION – CONTACT ORGANISATION TO ARRANGE – TIM CHURCHILL

Mike asked who was missing a set of keys for the school and the following were requested:

Jonny Wilson (U11A)

Craig Foden (U12C)

Tony Gittins (U10C)

Roger Page (U13)

Lee Mullins (U8B)

ACTION – GET KEYS CUT – MIKE MOORE

Mike asked if the committee would consider putting £20 towards a filing cabinet to store club documents in. This was agreed.

Mike asked if anybody had seen the chargers for Adrian's radios. Nobody said they had so it was agreed that if the school didn't have these, a new set would have to be bought for Adrian.

9. Date of Next Meeting

The next committee meeting would be on Sunday 6th September 2009.

The meeting closed at 21:15.