

Hykeham Tigers JFC – Committee Meeting

Sunday 3rd April 2011 – Lincoln Green

Attendees :

Martin Wagstaff (Chairman) Mike Moore (Secretary)
Sue Williams (Treasurer)

Nigel Arnold (U13)	Lee Mullins (U9)
Matt Moore (U10)	Greg Marrows (U7)
Steve Lamming (U11)	Jonny Wilson (U12)
Simon Tuffs (U8)	Nick Twine (Girls)
Paul Lockwood (U15)	Time Churchill (U6)

Apologies:

None

Meeting Commenced 20:06

Minutes of Previous Meeting:

These were previously circulated and accepted as a true reflection of the meeting held Sunday 27th Feb 2011.

Correspondence:

Tim has received correspondence from Lincoln University regarding Students on sports courses helping out by running training sessions as part of their education. Tim advised that in the past, these have been very beneficial as the students have to plan and structure the training sessions in advance. Steve Lamming added that he had experience of a university student assisting with training and confirmed that they were a great help.

It was put to the committee that we should work with the university for students to assist in coaching at Hykeham Tigers. This was passed unanimously.

Action >>> Mike / Tim to arrange meeting with University to discuss details and take forward..

Treasurers Report:

The treasurer reported that there had been little movement during the month on outstanding debt but was happier, now that most of the members with aged debts had arrangements in place to reduce their balances.

Sue raised that as the end of season was fast approaching.. All managers and coaches should be aware that all debts need to be up to date to allow signing on to take place next season.

Also, where final letters have been sent and the debt not paid, the secretary is to register the debt with the F.A, plus the full added cost of the kit. >>>> **Action Mike.**

The next item raised by the treasurer, (the bank balance had dropped to £3,724 previously over £8k), was a great cause for concern and caused much debate.

The treasurer explained that although the Manor Leas costs had now been paid, there had been an additional unbudgeted cost of over £2,000 for Kit printing, which was over and above the already over budget costs of the actual kits.

At this point Mike showed the proposed budget for next year and explained that as there had been a reduction in income from sponsorship etc, plus increased costs in other areas, things were going to be very tight just to break even, based on the previous years expenditure.

A general discussion then followed regarding reducing overheads and other areas where money could be saved or revenue increased.

The main items being, looking for a significant reduction in the cost of kits.. (Steve Lamming added that he was already on with this, and showed a sample of a new shirt for next season).

Look at reducing pitch fees at Fen Lane and training. Particularly the Fen lane as next season we will have 9 teams playing there, so although a price match with the Skellingthorpe road pitches (which it was pointed out, do have less facilities), was highly unlikely, the committee did feel the some discount should be given. **Action >>> Mike to discuss with North Hykeham Council.**

Concern was also raised that as an organisation with now a turnover of over £37K, there was no formal purchase system in place, so that the treasurer was aware and approved expenditure before it happened, rather than the invoice arriving being the first notification, as sometimes happens.

Steve requested that Mike develop some automated notification system, but this would take time, therefore as a short term measure to give better awareness should be a simple email sent to the treasurer stating the supplier, items and costs, at least this way the treasurer would always have an up to date list of club creditors and accrue for this accordingly, or stop purchases if funds are not available.

Other items discussed regarding the budget, were to no longer subsidise the Christmas Social event, players would have to pay the costs of additional tournaments entered.. (as the club would only fund our own and one external), and look at new ways of increasing revenue. One early idea was looking at setting up a weather lottery (a monthly payment), and run by an organisation outside the club.

Finally on finance, despite this sudden downturn the treasurer reported that reserves for pitch repairs were as before.

Club Development:

Tim proposed that we look at starting a ladies team, as he had a contact who may be interested in getting this off the ground. Also we should explore starting an intermediates team, so that the players have somewhere to go after U16's. It was also felt that there were players from other clubs who we may attract like this, as currently most mid lincs teams do not have anywhere specific for their players to play between 16 years old and full men's football. It was agreed by all, that this was a good idea in principal. **Action >>> Tim to investigate further and report back to the committee at a future meeting.**

Tim also raised that it may be a good idea to combine the managers and coaches meeting as part of a development training session, where practical ideas could be exchanged and hands on training, or other aspects.. ie.. First Aid / floodlight safety awareness could be given.. Again everybody agreed this to be a good idea.

Sport for All Policy – This was discussed in much depth, but eventually following a vote it was agreed that with only minor tweaks, the draft policy should be adopted. **Action >>> Mike / Martin to make amendments and re-issue policy.**

Previous Actions:

Manor Leas have now been approached regarding the Humberside league holding their Cup finals their for the next two seasons and Mike reported back that they were happy to accommodate this request. Based on this it was commented that we should look at maximising these as fundraising events for the Tigers.

Fines – Mike was happy to report that since he had been monitoring the situation, no further fines have been received.

Presentation Evening – Mike reported that a 70 seater coach had now been booked and pick-up points should be.. John Bull, Bracebridge Heath, Manor Leas, Hykeham Road, The Forum, Hykeham plus one other pick-up / drop off point at the top of town.. (yet to be decided on..)

Any Other Business:

AGM – The Chairman raised the point that details of this need to be published on the web site, also Manor Leas need to be booked. The meeting previously being set for 6pm, Sunday 8th May, at Manor Leas School Hall. **Action >>> Mike**

Club Constitution - It was requested that the committee members read this and accept or comment otherwise on changes to the secretary before the AGM. (Silence is agreement). **Action >>> ALL**

Fen Lane Refreshments – With more teams playing at Fen Lane (next Season), it was suggested that a coffee / refreshment van be available, as this has been the case in the past (when other teams were at Fen Lane..) - **Action >>> Mike to investigate.**

Kenya – One of our coaches, (Becki Williams), is undertaking a charity expedition during the summer of 2012 to Kenya, to work with Children and charity organisation there. As she has to raise £4,000 in funds towards the expedition, she requested if she could use the Tigers events, (Tournament / Fun day), etc to raise funds for this. The committee agreed this.

Car Park Speeding – It was reported that following a meeting at Manor Leas, the problem of speeding cars, was again a cause for grave concern. So much so that Manor Leas were to stop the playground being used for parking on training evenings with immediate effect.

Following much discussion it was argued that such short notice was unfair and would cause greater safety issues due to the disruption it would cause, which would also be exacerbated with the school holding a disco on the Wednesday evening. It was therefore requested that the school be contacted to delay this course of action. **Action >>> Mike**

While it was unanimously agreed that speeding cars was a serious issue that needed addressing, it was difficult to tackle this without hard evidence. It was therefore requested that the school gives us access to its CCTV tapes, so that we can try and identify and deal with the culprits.

It was also suggested that higher visibility of committee officials (in high vis jackets), need to be in place at the start and end of training. Matt also volunteered to create a notice regarding the problem of speeding and distribute these on the car window screens. **Action >>> Matt.**

Meeting Closed 22:07

Mark Williams

Mark Williams – Minute Taker

7th April 2011